

# Chief Officer Appointments Panel

Wednesday 26 November 2014

## PRESENT:

Councillor Mrs Aspinall, in the Chair.

Councillors Bowyer, McDonald (substitute for Councillor Evans), Nicholson, Penberthy (substitute for Councillor Lowry), Mrs Pengelly and Tuffin (substitute for Councillor Peter Smith).

Apologies for absence: Councillors Evans, Lowry and Peter Smith.

Also in attendance: Giles Perritt (Assistant Chief Executive), Judith Shore (Democratic and Member Services Manager), Bernadette Smith (Senior HR Adviser), Linda Torney (Assistant Head of Legal Services) and Lynn Young (Democratic Support Officer).

The meeting started at 12.00 pm and finished at 1.10 pm.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 61. APPOINTMENT OF CHAIR

Agreed that Councillor Mrs Aspinall is appointed Chair of this meeting.

## 62. DECLARATIONS OF INTEREST

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

## 63. MINUTES

Agreed the minutes of the meetings of:

- 3 July 2014;
- 7 July 2014;
- 4 September 2014;
- 19 September 2014;
- 13 October 2014.

## 64. CHAIR'S URGENT BUSINESS

Giles Perritt, Assistant Chief Executive, advised the panel that he was present at this meeting on behalf of Carol Burgoyne, Strategic Director for People.

Following a discussion about the late receipt of the paperwork it was noted that the paperwork could have been despatched earlier annotated with the proviso that they were subject to Council approval.

Giles Perritt, Assistant Chief Executive noted these comments and agreed to feedback this information.

65. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 2 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

66. **CONFIDENTIAL MINUTES**

Agreed the confidential minutes of the 3 July 2014 which were tabled at the meeting.

67. **PEOPLE DIRECTORATE SENIOR MANAGEMENT RE-STRUCTURE**

Giles Perritt, Assistant Chief Executive, submitted a report setting out the proposals for changes within the People Directorate's organisational structure at a senior level.

The panel considered the information in the written report and made the following recommendations -

- (1) noted the proposal for changes to the senior management structure in the People Directorate as agreed at Council on 24 November 2014;
- (2) noted the outline timetable for implementing the changes;
- (3) considered and noted the consultation feedback received and management comments to date;
- (4) commented and agreed in principle to the draft role profiles A-E of the new structure as detailed in the report;
- (5) agreed to consider an alternative title for the Assistant Director, Education, Learning and Skills as detailed in the report;
- (6) agreed the proposed 'slot in' for the roles A-D of recommendation (4) of the report;
- (7) noted that delegated authority to the Strategic Director for People had been agreed at Full Council on 24 November 2014 for the selection process for the role as detailed in the report;
- (8) agreed in principle to the issue of Statutory Notice of Redundancy for the post holder as detailed in the report;

- (9) noted the Council's policies on reorganisations, and its duties as an employer;
- (10) agreed to the establishment of an Appeals Panel for hearing and considering any appeals raised by Chief Officers in connection with this process.

*(Please note: there is a confidential part to this minute)*